

System: 165.135.210.45 sec fax,sec, 4181087 --- Time Printed: 02-14-2007 13:57:30

From: 7877310000  
Media: Fax 27 pages  
Subject:  
Status:  
Received: 12:26 PM 02/14/07

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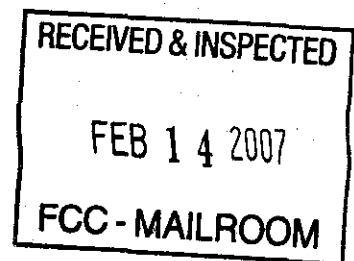
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TO: \_\_\_\_\_

FROM:

SEC-SJ\_\_\_\_\_

FAX: 7877310000

TEL: 7877310000

COMMENT:

Edificio 2021 Carr. 177  
Guaynabo, Puerto Rico 00969-5140  
Teléfono (787) 731-6100 Fax (787) 731-0000

**Consorcio Colegios  
Católicos  
Arquidiócesis de San  
Juan**

C.C.C.A.S.



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FEB 14 2007

FCC - MAILROOM

# Fax

**To:** FCC

**From:** Maritza Rosario

**Fax:** 202-418-0187

**Pages:** 26

**Phone:**

**Date:** 2/14/2007

**Re:** Waiver Request

**CC:**

☒ Urgent    ☐ For Review    ☐ Please Comment    ☒ Please Reply    ☐ Please Recycle

• **Comments:**

Request for Waiver related to Funding Commitment Letter BEN # 157738. Funding Year 2006.

Documents related to the process are included.

Thanks,

Maritza Rosario

Consortium Director

**C.C.C.A.S.J.**

**Consorcio Colegios Católicos  
Arquidiócesis de San Juan**

Edificio 2021 Carr. 177 Guaynabo, Puerto Rico 00969-5140  
Teléfono (787) 731-6100 Fax (787) 731-0000

February 14, 2007

Federal Communications Commission (FCC)

RECEIVED & INSPECTED

FEB 14 2007

FCC - MAILROOM

BEN 157738

Form 471 Application Number: 533788

Superintendencia de Escuelas Católicas, Arquidiócesis de San Juan

Road 177 Building 2021

Camino Alejandrino

Guaynabo, PR 00969-5140

CC Docket No. 96-45 and CC Docket No. 02-06

**WAIVER REQUEST**

To Whom It May Concern:

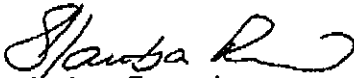
Superintendencia de Escuelas Católicas, Arquidiócesis de San Juan,  
received a Funding Commitment Decision Letter on November 29, 2006  
for funding year 2006. A 70% was approved for Telecommunications  
Services and the Internet Access funds were denied due to insufficient  
documentation. Until that moment every document we were asked for was  
submitted. The due date for submitting the documents requested for the  
appellation process was 60 days after November 29, 2006.

During that time the person in charge of the Consortium, Mrs. Vanesa Valdés retired and I assumed the responsibilities. I started working with the bidding process in December but here in Puerto Rico we have many Christmas Holidays and Christmas Recess during this period. We have to send a letter to USAC/SLD and to our bidders to inform about closing dates because no personnel were available at the Superintendence Building at that time. Since we return on January 9, 2007, we've been working with the conclusion of the bidding process, the service provider selection and contract agreement signing. We started filling forms 471 for the 54 schools participants in the Consortium. With all these procedures I think we missed the due date (60 days after November 29, 2006) although it was not specified if it was 60 calendar days or working days.

I've been trying to contact someone who can help me since. I called Mrs. Ortegon from PIA team and she told me the case was still in the system. I e-mailed USAC asking for an address so I can submit my concern and the e-mail address given by the client service bureau was not available in the website so I had to make an inquiry (# 21-537162) for it on February 6 2007 submitting the complain. They answered it giving me the same instructions I was given before with another inquiry number 21-540210. But I didn't receive a direct answer for any of my questions. Finally I decided to ask for a waiver request regarding this case directly to FCC.

Superintendencia de Escuelas Católicas is a non profit institution that needs e-rate program Internet Access funds to help their school participants at the Consortium acquire maximum advantage of this federal program for the benefit of our students. That's why I'm still requesting to re-submit the appealing documents for this case as soon as possible.

Respectfully yours,



Maritza Rosario

Consortium Director

Superintendencia de Escuelas Católicas, Arquidiócesis de San Juan

Road 177 Building 2021

Camino Alejandrino

Guaynabo, PR 00969-5140

Tel 1-787-731-6100

Fax 1-787-731-0000

E-mail: mrosario@escuelascaticas-sj.org

# USAC

Schools and Libraries Division  
Correspondence Unit  
100 South Jefferson Road  
P.O. Box 982  
Whippany, New Jersey 07981



MAILED FROM CUBA  
JAN 14 1987  
S 00.00

## TIME SENSITIVE MATERIAL

00564  
Vanessa Valdes  
SUPERINTENDENCIA ESCUELAS CATOLICA ARQUIDIOCESIS DE SAN  
ROAD 177 BUILDING 2021  
CAMINO ALEJANDRINO  
GUAYNABO, PR 00969-5140



*apart*  
*no 9.***USAC****Universal Service Administrative Company**  
Schools & Libraries Division**FUNDING COMMITMENT DECISION LETTER**  
(Funding Year 2006: 07/01/2006 - 06/30/2007)

November 29, 2006

Vanessa Valdes  
SUPERINTENDENCIA ESCUELAS CATOLICA ARQUIDIOCESIS DE SAN JUAN  
ROAD 177 BUILDING 2021  
CAMINO ALEJANDRINO  
GUAYNABO, PR 00969-5140

Re: Form 471 Application Number: 533788  
Billed Entity Number (BEN): 157738  
Billed Entity FCC RN: 0014109672  
Applicant's Form Identifier: TEL157738-2006

Thank you for your Funding Year 2006 application for Universal Service Support and for any assistance you provided throughout our review. The current status of the funding request(s) in the Form 471 application cited above and featured in the Funding Commitment Report(s) (Report) at the end of this letter is as follows.

- The amount, \$15,485.82 is "Approved."
- The amount, \$19,908.00 is "Denied."

Please refer to the Report on the page following this letter for specific funding request decisions and explanations. The Universal Service Administrative Company (USAC) is also sending this information to your service provider(s) so preparations can begin for implementing your approved discount(s) after you file Form 486 (Receipt of Service Confirmation Form). A guide that provides a definition for each line of the Report precedes the Report.

A list of Important Reminders and Deadlines is included with this letter to assist you throughout the application process.

**NEXT STEPS**

- Work with your service provider to determine if you will receive discounted bills or if you will request reimbursement from USAC after paying your bills in full
- Review technology planning approval requirements
- Review CIPA requirements
- File Form 486
- Invoice USAC using the Form 474 (service provider) or Form 472 (Billed Entity) - as products and services are being delivered and billed

**TO APPEAL THIS DECISION:**

If you wish to appeal a decision in this letter, your appeal must be received by USAC or postmarked within ~~60 days of the date of this letter~~ Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and (if available) email address for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Include the following to identify the letter and the decision you are appealing:
  - Appellant name,
  - Applicant name and service provider name, if different from appellant,
  - Applicant BEN and Service Provider Identification Number (SPIN),
  - Form 471 Application Number 533788 as assigned by USAC,
  - "Funding Commitment Decision Letter for Funding Year 2006," AND



- The exact text or the decision that you are appealing.
- 3. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep a copy of your entire appeal, including any correspondence and documentation.
- 4. If you are the applicant, please provide a copy of your appeal to the service provider(s) affected by USAC's decision. If you are the service provider, please provide a copy of your appeal to the applicant(s) affected by USAC's decision.
- 5. Provide an authorized signature on your letter of appeal.

To submit your appeal to USAC by email, email your appeal to [appeals@sl.universalservice.org](mailto:appeals@sl.universalservice.org). USAC will automatically reply to incoming emails to confirm receipt.

To submit your appeal to USAC by fax, fax your appeal to (973) 599-6542.

To submit your appeal to USAC on paper, send your appeal to:

Letter of Appeal  
Schools and Libraries Division - Correspondence Unit  
100 South Jefferson Road  
P.O. Box 902  
Whippany, New Jersey 07981

While we encourage you to resolve your appeal with USAC first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. We strongly recommend that you use the electronic filing options described in the "Appeals Procedure" posted in the Reference Area of our website. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

#### NOTICE ON RULES AND FUNDS AVAILABILITY

An applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the Schools and Libraries Program. Applicants who have received funding commitments continue to be subject to audits and other reviews that USAC and/or the FCC may undertake periodically to assure that funds that have been committed are being used in accordance with all such requirements. USAC may be required to reduce or cancel funding commitments that were not issued in accordance with such requirements, whether due to action or inaction, including but not limited to that by USAC, the applicant, or the service provider. USAC, and other appropriate authorities (including but not limited to the FCC), may pursue enforcement actions and other means of recourse to collect improperly disbursed funds. The timing of payment of invoices may also be affected by the availability of funds based on the amount of funds collected from contributing telecommunications companies.

Schools and Libraries Division  
Universal Service Administrative Company

**A GUIDE TO THE FUNDING COMMITMENT REPORT**

A report for each funding request in your application is attached to this letter. We are providing the following definitions for the items in that report.

**FORM 471 APPLICATION NUMBER:** The unique identifier assigned to a Form 471 application by USAC.

**FUNDING REQUEST NUMBER (FRN):** A Funding Request Number is assigned by USAC to each Block 5 of your Form 471. This number is used to report to applicants and service providers the status of individual funding requests submitted.

**FUNDING STATUS:** Each FRN will have one of the following statuses:

1. "Funded" - the FRN is approved for support. The funding level will generally be the level requested unless USAC determined during the application review process that some adjustment is appropriate.
2. "Not Funded" - the FRN is one for which no funds were committed. The reason for the decision will be briefly explained in the "Funding Commitment Decision Explanation." An FRN may be "Not Funded" because the request does not comply with program rules, or because the total amount of funding available for the Funding Year was insufficient to fund all requests.
3. "As Yet Unfunded" - a temporary status assigned to an FRN when USAC is uncertain at the time the letter is sent about whether sufficient funds exist to make commitments for requests for Internal Connections Other than Basic Maintenance or Basic Maintenance of Internal Connections at a particular discount level. For example, if your application included requests for discounts on both Telecommunications Services and Internal Connections, you might receive a letter with funding commitments for your Telecommunications Services funding requests and with an "As Yet Unfunded" status on your Internal Connections requests. You would receive one or more subsequent letters regarding the funding decisions on your Internal Connections requests.

**CATEGORY OF SERVICE:** The type of service ordered from the service provider, as shown on your Form 471.

**FORM 470 APPLICATION NUMBER:** The Form 470 Application Number associated with this FRN from Block 5, Item 12 of the Form 471.

**SPIN (Service Provider Identification Number):** A unique number assigned by USAC to service providers seeking payment from the Universal Service Fund Programs. A SPIN is also used to verify delivery of services and to arrange for payment.

**SERVICE PROVIDER NAME:** The legal name of the service provider.

**CONTRACT NUMBER:** The number of the contract between the eligible party and the service provider, if a contract number was provided on your Form 471.

**BILLING ACCOUNT NUMBER:** The account number that your service provider has established with you for billing purposes, if a Billing Account Number was provided on your Form 471.

**SERVICE START DATE:** The Service Start Date for this FRN from Block 5, Item 19 of your Form 471.

**CONTRACT EXPIRATION DATE:** The Contract Expiration Date for this FRN from Block 5, Item 20b of your Form 471, if a contract expiration date was provided on your Form 471.

**SITE IDENTIFIER:** The Entity Number listed in Form 471, Block 5, Item 22a for "site specific" FRNs only.

**NUMBER OF MONTHS RECURRING SERVICE PROVIDED IN FUNDING YEAR:** The number of months of service that has been approved for the funding year, for recurring services.

**ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE RECURRING CHARGES:** Eligible monthly pre-discount amount approved for recurring charges multiplied by number of months of recurring service approved for the funding year.

**ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE NON-RECURRING CHARGES:** Annual eligible non-recurring charges approved for the funding year.

**PRE-DISCOUNT AMOUNT:** Amount in Form 471, Block 5, Item 23I, as determined through the application review process.

**DISCOUNT PERCENTAGE APPROVED BY USAC:** The discount rate that USAC approved for this service.

**FUNDING COMMITMENT DECISION:** The total amount of funding that USAC has reserved to reimburse your service provider for the approved discounts for this service for this funding year. It is important that both you and your service provider recognize that USAC should be invoiced and that disbursement of funds will be made only for eligible, approved services actually rendered.

**FUNDING COMMITMENT DECISION EXPLANATION:** This entry provides an explanation of the amount in the "Funding Commitment Decision."

**FCDL DATE:** The date of this Funding Commitment Decision Letter (FCDL).

**WAVE NUMBER:** The wave number assigned to FCDLs issued on this date.

**LAST ALLOWABLE DATE FOR DELIVERY AND INSTALLATION FOR NON-RECURRING SERVICES:** The last date approved by the FCC for delivery and installation of eligible non-recurring services (e.g., equipment). (The last allowable date for delivery and installation of recurring services is always the last day of the fund year, that is, June 30, 2007 for Funding Year 2006.)

## FUNDING COMMITMENT REPORT

Billed Entity Name: SUPERINTENDENCIA ESCUELAS CATOLICA ARQUIDIOCESIS DE SAN JUAN  
BEN: 157738  
Funding Year: 2006

~~Form 470 Application Number: 533788~~

~~Funding Request Number: 1478772~~

Funding Status: Funded

Category of Service: Telecommunications Service

Form 470 Application Number: 592760000550486

SPIN: 143012431

Service Provider Name: Puerto Rico Telephone Co. Inc

Contract Number: MTM

Billing Account Number: 787-731-61000

Service Start Date: 07/01/2006

Contract Expiration Date: 06/30/2007

Number of Months Recurring Service Provided in Funding Year: 12

Annual Pre-discount Amount for Eligible Recurring Charges: \$22,122.60

Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00

Pre-discount Amount: \$22,122.60

Discount Percentage Approved by the USAC: 70%

Funding Commitment Decision: \$15,485.82 - ERN approved; modified by SLD

Funding Commitment Decision Explanation: The ERN was modified from 72% to 70% to agree with the applicant documentation.

FCDL Date: 11/29/2006

Wave Number: 032

Last Allowable Date for Delivery and Installation for Non-Recurring Services

Funding Request Number: 1478772

Funding Status: Not Funded

Category of Service: Internet Access

Form 470 Application Number: 592760000550486

SPIN: 143022659

Service Provider Name: A New Vision in Education Material and Supplies In

Contract Number: MTM

Billing Account Number: 157738

Service Start Date: 07/01/2006

Contract Expiration Date: 06/30/2007

Number of Months Recurring Service Provided in Funding Year: 12

Annual Pre-discount Amount for Eligible Recurring Charges: \$19,968.00

Annual Pre-discount Amount for Eligible Non-recurring Charges: \$8,472.00

Pre-discount Amount: \$28,440.00

Discount Percentage Approved by the USAC: N/A

Funding Commitment Decision: \$0.00 - Insufficient documentation

Funding Commitment Decision Explanation: Applicant has not provided sufficient documentation to determine the eligibility of this item.

FCDL Date: 11/29/2006

Wave Number: 032

Last Allowable Date for Delivery and Installation for Non-Recurring Services: 09/30/2007

**USAC** Schools & Libraries**Please provide the following additional information...**

FRN?	1478736
Form Type?	471
Application Number?	533788
Question?	<p>Superintendencia de Escuelas Catolicas Arquidiocesis de San Juan recieved a Funding Commitment Decision Letter on November 29, 2006 (Funding Year 2006. A 70% for Telecommunications Service was approved and Internet Access was denied;reason:insufficient documentation. On November 16, 2006 we send an 83 pages fax with the documentation that was asked before. Apparently there is still information missing. We have 60 days to answer the appeal, the past due date was January 31, 2007 but our contact person retired and I'm the new one. I was working with the bidding process and the 2007 471 forms. Here at Puerto Rico we have Christmas Holidays and Christmas recess during this period, a letter was send to our bidders informing the closing dates during these recess because no personnel was available at the Superintendencia Bldg. I calles Mrs. Ortegon and our case is still in the system. I will like to know what information is missing in case it still be possible to submit the appeal letter for Superintendencia de Escuelas Catolicas de San Juan. If you need any more information please feel free to contact me</p>

SLD Home | Client Service Bureau: 1-888-203-8100

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**Maritza Rosario**

**From:** sldcaseattachments@sl.universalservice.org  
**To:** mrosario@escuelascaticas-sj.org  
**Date:** 2007/02/05 - 13:07  
**Subject:** SLD Inquiry #: 21-537162 Received

Message: Keywords: html qprint - 11 k

Thank you for sending an email inquiry to the SLD. This message serves as a receipt confirmation.

You indicated in your request that you wish to send an attachment. To do this please reply to this message and add your attachment to the reply.

Please note that you may also refer to the SLD website ([www.sl.universalservice.org](http://www.sl.universalservice.org)) for program information and view WebEx sessions regarding key E-rate topics, listed below.

Your case number is 21-537162.

Please refer to this number in subsequent contacts with the Client Service Bureau regarding this specific issue. Please do not resubmit this case number if your inquiry pertains to a different issue with respect to the same FRN.

We may need to request additional information from you in order to completely answer your question or fulfill your request.

Here is the information you submitted:

[FirstName]=Maritza [LastName]=Rosario [JobTitle]=Consortio Colegios Catolicos de Arquidiocesis de San Juan Director [EmailAddress]=mrosario@escuelascaticas-sj.org [WorkPhone]=7877316100282 [FaxPhone]=7877310000 [PreviousCaseNumber]=0 [FormType]=Appeal [Owner]=TCSB [DateSubmitted]=2/5/2007 12:45:13 PM [AttachmentFlag]=Y[FRN]=1478736 [FormType]=471 [ApplicationNumber]=533788 [Question2]=Superintendencia de Escuelas Catolicas Arquidiocesis de San Juan recieved a Funding Commitment Decision Letter on November 29, 2006 (Funding Year 2006. A 70% for Telecommunications Service was approved and Internet Access was denied;reason:insufficient documentation. On November 16, 2006 we send an 83 pages fax with the documentation that was asked before. Apparently there is still information missing. We have 60 days to answer the appeal, the past due date was January 31, 2007 but our contact person retired and I'm the new one. I was working with the bidding process and the 2007 471 forms. Here at Puerto Rico we have Christmas Holidays and Christmas recess during this period, a letter was send to our bidders informing the closing dates during these recess because no personnel was available at the Superintendencia Bldg. I calles Mrs. Ortegon and our case is still in the system. I will like to know what information is missing in case it still be possible to submit the appeal letter for Superintendencia de Escuelas Catolicas de San Juan. If you need any more information please feel free to contact me by e-mail or phone. Thanks for your help and prompt answer.

YOUR REPLY IS ONLY FOR TRANSMITTING YOUR ATTACHMENT.

<http://mail.dreyfous.com/phpgroupware/index.php?menuaction=email.uimessage.printable...> 2/14/2007

ANY INFORMATION IN THE BODY OF YOUR REPLY MESSAGE WILL BE DISREGARDED.

IF YOU WISH TO SUBMIT ADDITIONAL INFORMATION, PLEASE DO SO USING THE **ASK A QUESTION FORM** AVAILABLE ON THE SLD WEBSITE.

#### **SLD TRAINING PRESENTATIONS**

SLD Training Presentations are available on the topics listed below at <http://www.sl.universalservice.org/reference/Presentations2004.asp>.

#### **WEBEX RECORDINGS/LIVE SLD TRAINING SESSIONS**

Recorded sessions on key SLD topics are now available on the SLD's WebEx site at [universalservice.webex.com](http://universalservice.webex.com). Click on the Recorded Sessions tab under the Attend a Session link to view the available recordings. To view a session, you must register by providing certain information. This information will assist the SLD to better understand how the site is being accessed and to design new training sessions that will be helpful to users.

In addition, you may also register for live WebEx recordings by going to [universalservice.webex.com](http://universalservice.webex.com) and clicking on Live Sessions under the Attend a Session Tab and then clicking on the Upcoming tab. Please see instructions below for registering for a live session.

#### **The following topics are currently available:**

- General Updates/New Initiatives
- Technology Planning
- Form 470 Changes
- Competitive Bidding
- Program Compliance
- Service Provider Perspective
- Form 471 Changes
- Eligible Services
- Miscellaneous PIA Updates
- Audits
- Invoicing
- Appeals
- Commitment Adjustments

**Follow this link to learn how to register to view a recording.** [PDF, 714kb]

**Follow this link to learn how to register to log into a live Training Session.** [PDF, 312kb]

**Follow this link to the SLD's WebEx site**

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**Confidentiality Notice:** The information in this e-mail and any attachments thereto is intended for the named recipient(s) only. This e-mail, including any attachments, may contain information that is privileged and confidential and subject to legal restrictions and penalties regarding its unauthorized disclosure or other use. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action or inaction in reliance on the contents of this e-mail and any of its attachments is **STRICTLY PROHIBITED**. If you have received this e-mail in error, please immediately notify the sender via return e-mail; delete this e-mail and all attachments from your e-mail system and your computer system and network; and destroy any paper copies you may have in your possession. Thank you for your cooperation.



**Maritza Rosario**

**From:** sldnoreply@sl.universalservice.org  
**To:** mrosario@escuelascaticas-sj.org  
**Date:** 2007/02/05 - 16:22  
**Subject:** RE: Initial Contact- Case 21-537162

Message: Keywords: plain qprint - 12 k

Thank you for your inquiry. Unfortunately we do not have access to this information. If you disagree with the decision, you may file an appeal and provide all the documentation to support your appeal. Here is a direct link to the Appeal Procedures listed on our website:  
<http://www.universalservice.org/sl/about/appeals/default.aspx>.

USAC recognizes that some applicants or providers (program participants) will disagree with its decisions regarding Schools and Libraries funding commitments and disbursements. As is the case with any administrative decision made by USAC, affected parties to decisions made by USAC on billing, collection, or disbursement matters can seek an appeal of those decisions from USAC or directly with the Federal Communications Commission (FCC). The procedures for filing an appeal with USAC or the FCC are outlined below.

While you may write directly to the FCC without first presenting your appeal to USAC, you are encouraged to write first to USAC so that it has an opportunity to resolve your appeal and grant it, if appropriate.

Any appeal must be filed within 60 days of the issuance of the decision from USAC and must be postmarked within 60 days of that date. Pursuant to FCC rules, failure to meet this requirement will result in automatic dismissal of the appeal. See Sections 54.719 to 54.725 of the FCC's rules for the details associated with filing an appeal.

**Waiver Requests.** A waiver is a request to waive an FCC policy, rule, or deadline such as the Form 471 application filing window deadline. For example, if you missed the filing deadline for Form 471 because of extenuating circumstances, USAC cannot waive the deadline but you can ask the FCC to waive the rules in your case by filing a waiver request with the FCC. To file a waiver request, follow the instructions for Option B below. Please note that waivers are not granted often: only in special circumstances and when a deviation from the rules would serve the public interest. The waiver standard generally requires a showing of circumstances that could not be avoided even with careful planning.

There are two appeal options:

⌘ A. Write a Letter of Appeal to USAC explaining why you disagree with its decision and what outcome you request, OR;  
⌘ B. Write an appeal directly to the Federal Communications Commission (FCC) - skipping Option A - explaining why you disagree with USAC's decision. While you may write directly to the FCC without first presenting your appeal to USAC, you are encouraged to write first to USAC so that it has an opportunity to resolve your appeal and grant it, if appropriate.

#### OPTION A - FILE AN APPEAL WITH USAC

Please follow these guidelines when submitting a Letter of Appeal to USAC:

1. Write and mail your letter to:
2. Letter of Appeal  
Schools and Libraries Division - Correspondence Unit

<http://mail.dreyfous.com/phpgroupware/index.php?menuaction=email.uimessage.printable...> 2/14/2007

100 S. Jefferson Rd

P.O. Box 902

Whippany, NJ 07981

3. Appeals may also be submitted electronically, either by electronic mail (e-mail) or by fax. Appeals submitted by e-mail must be sent to appeals using your organization's e-mail account. Appeals submitted by e-mail will be considered "postmarked" on a business day if they are sent from the sender's computer at any time up to 12:00 a.m. (midnight) in the sender's local time zone. Appeals submitted after that time will be considered "postmarked" on the next business day.

Documents submitted by e-mail can be in any widely used word processing format, such as Adobe Portable Document Format (PDF), Microsoft Word, or WordPerfect. USAC will automatically reply to incoming e-mails to confirm receipt. You are advised to keep a copy of this e-mail confirmation for your records. This e-mail address can only be used for appeals.

Appeals submitted by fax must be sent to 1-973-599-6542. The fax transmission should include a cover sheet listing contact name, phone number, and - if available - an e-mail address. Fax transmissions will be considered "postmarked" on a business day if the complete transmission is sent from the sender's fax machine by any time up to 12:00 a.m. (midnight) in the sender's local time zone. Appeals submitted after that time will be considered "postmarked" on the next business day. You are advised to keep a copy of your fax confirmation sheet for your records.

4. Provide detailed contact information.

5. Identify which USAC action you are appealing. Note the title of the document containing the USAC action you are appealing, the relevant Funding Year, and the date of the document. State that your letter is an "appeal."

6. Your letter of appeal must also include the Billed Entity Name, the relevant form application number (if available), and the Billed Entity Number

7. Explain your appeal and include copies of all relevant documentation. Please provide as much detailed information as possible. When explaining your appeal, copy the language or text from the decision that is at the heart of your appeal to allow USAC to more readily understand your appeal and respond appropriately. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep copies of your correspondence and documentation.

8. Provide an authorized signature on your letter of appeal when you file your appeal by mail, by express delivery service, by hand delivery, or by facsimile. When you file your appeal, you must include the name, title, telephone number, and e-mail, if available, of the authorized person. Please note: The more detail you provide in your letter of appeal, the easier it will be for USAC to respond. However, USAC will thoroughly research your appeal and consider all the documentation you have submitted that relates to the decision you are appealing. For further guidelines, see Appeals Guidelines.

#### OPTION B - FILE AN APPEAL DIRECTLY WITH THE FCC

A program participant may file an appeal directly with the Federal Communications Commission (FCC) of a USAC decision or of USAC's response to a Letter of Appeal. The program participant must file its appeal to the FCC within 60 days of the date of the USAC decision.

Please note that the FCC will usually dismiss an appeal if it is filed while USAC is reviewing the same appeal from you. You can file an appeal with the FCC instead of USAC or after USAC has issued its decision on an appeal request.

Indicate CC Docket No. 02-6 on the first page of your appeal.

If you are submitting a letter of appeal requesting review of a decision made by USAC, please use

<http://mail.dreyfous.com/phpgroupware/index.php?menuaction=email.uimessage.printable...> 2/14/2007

the language "Request for Review" on the first page.

If you are filing a request for a waiver of a deadline, please use the language "Request for Waiver" or "Waiver Request," so that it is clear what you request.

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The FCC address to which a program participant may direct its appeal is:  
Federal Communications Commission  
Office of the Secretary  
445 12th Street, SW  
Room TW-A325  
Washington, DC 20554

Documents sent by Federal Express or any other express mail should use the following address:  
Federal Communications Commission  
Office of the Secretary  
9300 East Hampton Drive  
Capitol Heights, MD 20743  
(8AM - 5:30PM ET)

For hand-delivered or messenger-delivered items use the following address:  
Federal Communications Commission  
Office of the Secretary  
236 Massachusetts Avenue, NE, Suite 110  
Washington, DC 20002  
(8AM - 7PM ET)

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Important note. Please be sure to reference CC Docket No. 96-45 and CC Docket No. 02-6 on all communications with the FCC. The appeal transmission, whether electronic or paper, must also provide your company's name, the Billed Entity Name, the relevant form application number (if available), and the Billed Entity Number plus necessary contact information including name, address, telephone number, fax number, and e-mail address of the person filing the appeal. Unless the appeal is made electronically via ECFS, please include a copy of the USAC letter being appealed.

If you have any further questions, please feel free to contact our Schools and Libraries Helpline at <http://mail.dreyfous.com/phpgroupware/index.php?menuaction=email.uimessage.printable...> 2/14/2007

1-888-203-8100. Please remember to visit our website for updates:  
<http://www.sl.universalservice.org>

Thank you,  
Schools and Libraries Division  
Universal Service Administrative Company

-----Original Message-----

From: mrosario@escuelascaticas-sj.org  
Subject: Initial Contact

[FirstName]=Maritza  
[LastName]=Rosario  
[JobTitle]=Consorsio Colegios Catolicos de Arquidiocesis de San Juan Director  
[EmailAddress]=mrosario@escuelascaticas-sj.org  
[WorkPhone]=7877316100282  
[FaxPhone]=7877310000  
[PreviousCaseNumber]=0

[FormType]=Appeal  
[Owner]=TCSB  
[DateSubmitted]=2/5/2007 12:45:13 PM  
[AttachmentFlag]=Y[FRN]=1478736  
[FormType]=471  
[ApplicationNumber]=533788

[Question2]=Superintendencia de Escuelas Catolicas Arquidiocesis de San Juan recieved a Funding Commitment Decision Letter on November 29, 2006 (Funding Year 2006. A 70% for Telecommunications Service was approved and Internet Access was denied;reason:insufficient documentation.

On November 16, 2006 we send an 83 pages fax with the documentation that was asked before. Apparently there is still information missing. We have 60 days to answer the appeal, the past due date was January 31, 2007 but our contact person retired and I'm the new one. I was working with the bidding process and the 2007 471 forms. Here at Puerto Rico we have Christmas Holidays and Christmas recess during this period, a letter was send to our bidders informing the closing dates during these recess because no personnel was available at the Superintendencia Bldg. I calles Mrs. Orregon and our case is still in the system. I will like to know what information is missing in case it still be possible to submit the appeal letter for Superintendencia de Escuelas Catolicas de San Juan. If you need any more information please feel free to contact me by e-mail or phone. Thanks for your help and prompt answer.

Date: Tue, 6 Feb 2007 16:22:11 -0800 [02/06/2007 06:22:11 PM AST]  
From: SLD Problem Resolution <sld-problem-resolution@pearson.com>  
To: mrosariou@prtc.net  
Subject: INQUIRY 21-540210

 2 unnamed [text/html] 1.81 KB

You have recently sent a comment on the USAC website. However, part of it was cut off and we are not sure what information that you need.

Please contact me concerning this so that we can further help you.

Jackie Creel  
Technical Client Service Bureau  
Problem Resolution  
888-203-8100 (Phone)  
888-276-8736 (Fax)  
sld-problem-resolution@pearson.com

\*\*\*\*\*  
This email may contain confidential  
material. If you were not an intended recipient,  
Please notify the sender and delete all copies.  
We may monitor email to and from our network.  
\*\*\*\*\*

Date: Wed, 07 Feb 2007 14:17:01 -0400 [02/07/2007 02:17:01 PM AST]  
From: mrosariou@prtc.net  
To: SLD Problem Resolution <sld-problem-resolution@pearson.com>  
Subject: Re: INQUIRY 21-540210

Thanks for answer my concern so soon. I'm trying to contact someone who can help me with a very special situation and I was referred to the website <http://www.universalservice.org/sl/about/appeals/default.aspx>. The site keeps telling me that the page has been moved.

Superintendencia de Escuelas Católicas Arquidiocesis de San Juan received a Funding Commitment Decision Letter on November 29, 2006 (for funding year 2006). A 70% was approved for Telecommunications services and the Internet Access funds were denied because of insufficient documentation. The date for submitting the new missing documents requested for the appellation process was January 31 2007. The problem is that during that time, the person in charge of the Consortium retired and I assumed the responsibilities. I started working with the bidding process in December but here in Puerto Rico we have many Christmas Holidays and Christmas recess during this period. We have to send a letter to USAC/SLD and to our bidders to inform about the closing dates because no personnel was available at the Superintendence Building during that time. After we started again on January 9 2007 we've been working with the conclusion of the bidding process and the 471 form for all our school participants in the consortium(54 schools). The date for the appeal was past due and since, I'm trying to contact someone who can help me. I called Mrs. Ortegon from PIA and she told me that the case was still in the system. I will like to submit the appeal but I need to know if there is a chance to be considered and the documents I need to submit. Superintendencia de Escuelas Católicas de San Juan is a non profit institution that needs the Internet access to communicate and help its schools with the E-RATE program. I hope you can help me .  
Truly yours,

Maritza Rosario  
Consortium Director  
CCCASJ  
Tel 787-131-6100  
fax 787-731-0000

Quoting SLD Problem Resolution <sld-problem-resolution@pearson.com>:

[Hide Quoted Text]

You have recently sent a comment on the USAC website. However, part of it was cut off and we are not sure what information that you need.

Please contact me concerning this so that we can further help you.

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888-203-8100 (Phone)  
888-276-8736 (Fax)  
[sld-problem-resolution@pearson.com](mailto:sld-problem-resolution@pearson.com)

\*\*\*\*\*  
This email may contain confidential material.  
If you were not an intended recipient,

[http://webmail.coqui.net/horde/imp/message.php?actionID=print\\_message&index=32&uni...](http://webmail.coqui.net/horde/imp/message.php?actionID=print_message&index=32&uni...) 2/14/2007

Please notify the sender and delete all copies.  
We may monitor email to and from our network.

\*\*\*\*\*

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This message was sent using <http://webmail.coqui.net>

Date: Wed, 7 Feb 2007 16:56:21 -0600 [02/07/2007 06:56:21 PM AST]  
From: SLD Problem Resolution <slc-problem-resolution@pearson.com>  
To: mrosariou@pric.net  
Subject: RE: INQUIRY 21-540210

Thank you for your response. I am providing the following information for your assistance:

If you disagree with the decision made by the SLD concerning your application, here is a direct link to the Appeal Procedures listed on our website:

<http://www.universalservice.org/sl/about/appeals/default.aspx>.

USAC recognizes that some applicants or providers (program participants) will disagree with its decisions regarding Schools and Libraries funding commitments and disbursements. As is the case with any administrative decision made by USAC, affected parties to decisions made by USAC on billing, collection, or disbursement matters can seek an appeal of those decisions from USAC or directly with the Federal Communications Commission (FCC). The procedures for filing an appeal with USAC or the FCC are outlined below.

While you may write directly to the FCC without first presenting your appeal to USAC, you are encouraged to write first to USAC so that it has an opportunity to resolve your appeal and grant it, if appropriate.

Any appeal must be filed within 60 days of the issuance of the decision from USAC and must be postmarked within 60 days of that date. Pursuant to FCC rules, failure to meet this requirement will result in automatic dismissal of the appeal. See Sections 54.719 to 54.725 of the FCC's rules for the details associated with filing an appeal.

**Waiver Requests.** A waiver is a request to waive an FCC policy, rule, or deadline such as the Form 471 application filing window deadline. For example, if you missed the filing deadline for Form 471 because of extenuating circumstances, USAC cannot waive the deadline but you can ask the FCC to waive the rules in your case by filing a waiver request with the FCC. To file a waiver request, follow the instructions for Option B below. Please note that waivers are not granted often: only in special circumstances and when a deviation from the rules would serve the public interest. The waiver standard generally requires a showing of circumstances that could not be avoided even with careful planning.

There are two appeal options:

A. Write a Letter of Appeal to USAC explaining why you disagree with its decision and what outcome you request, OR;

B. Write an appeal directly to the Federal Communications Commission (FCC) - skipping Option A - explaining why you disagree with USAC's decision. While you may write directly to the FCC without first presenting your appeal to USAC, you are encouraged to write first to USAC so that it has an opportunity to resolve your appeal and grant it, if appropriate.

**OPTION A - FILE AN APPEAL WITH USAC**

Please follow these guidelines when submitting a Letter of Appeal to USAC:

Write and mail your letter to:

Letter of Appeal

Schools and Libraries Division - Correspondence Unit

100 S. Jefferson Rd

P.O. Box 902

Whippany, NJ 07981

Appeals may also be submitted electronically, either by electronic mail (e-mail) or by fax.

Appeals submitted by e-mail must be sent to appeals using your organization's e-mail account. Appeals submitted by e-mail will be considered "postmarked" on a business day if they are sent from the sender's computer at any time up to 12:00 a.m.

(midnight) in the sender's local time zone. Appeals submitted after that time will be considered "postmarked" on the next business day.

[http://webmail.coqui.net/horde/imp/message.php?actionID=print\\_message&index=2085&...](http://webmail.coqui.net/horde/imp/message.php?actionID=print_message&index=2085&...) 2/14/2007



Documents submitted by e-mail can be in any widely used word processing format, such as Adobe Portable Document Format (PDF), Microsoft Word, or WordPerfect. USAC will automatically reply to incoming e-mails to confirm receipt. You are advised to keep a copy of this e-mail confirmation for your records. This e-mail address can only be used for appeals.

Appeals submitted by fax must be sent to 1-973-599-6542. The fax transmission should include a cover sheet listing contact name, phone number, and - if available - an e-mail address. Fax transmissions will be considered "postmarked" on a business day if the complete transmission is sent from the sender's fax machine by any time up to 12:00 a.m. (midnight) in the sender's local time zone. Appeals submitted after that time will be considered "postmarked" on the next business day. You are advised to keep a copy of your fax confirmation sheet for your records.

Provide detailed contact information.

Identify which USAC action you are appealing. Note the title of the document containing the USAC action you are appealing, the relevant Funding Year, and the date of the document. State that your letter is an "appeal."

Your letter of appeal must also include the Billed Entity Name, the relevant form application number (if available), and the Billed Entity Number.

Explain your appeal and include copies of all relevant documentation. Please provide as much detailed information as possible. When explaining your appeal, copy the language or text from the decision that is at the heart of your appeal to allow USAC to more readily understand your appeal and respond appropriately. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep copies of your correspondence and documentation.

Provide an authorized signature on your letter of appeal when you file your appeal by mail, by express delivery service, by hand delivery, or by facsimile. When you file your appeal, you must include the name, title, telephone number, and e-mail, if available, of the authorized person.

Please note: The more detail you provide in your letter of appeal, the easier it will be for USAC to respond. However, USAC will thoroughly research your appeal and consider all the documentation you have submitted that relates to the decision you are appealing. For further guidelines, see Appeals Guidelines.

#### OPTION B - FILE AN APPEAL DIRECTLY WITH THE FCC

A program participant may file an appeal directly with the Federal Communications Commission (FCC) of a USAC decision or of USAC's response to a Letter of Appeal. The program participant must file its appeal to the FCC within 60 days of the date of the USAC decision.

Please note that the FCC will usually dismiss an appeal if it is filed while USAC is reviewing the same appeal from you. You can file an appeal with the FCC instead of USAC or after USAC has issued its decision on an appeal request.

Indicate CC Docket No. 02-6 on the first page of your appeal.

If you are submitting a letter of appeal requesting review of a decision made by USAC, please use the language "Request for Review" on the first page.

If you are filing a request for a waiver of a deadline, please use the language "Request for Waiver" or "Waiver Request," so that it is clear what you request.

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[http://webmail.coqui.net/horde/imp/message.php?actionID=print\\_message&index=2085&...](http://webmail.coqui.net/horde/imp/message.php?actionID=print_message&index=2085&...) 2/14/2007

Washington, DC 20554

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Jackie Creel

Technical Client Service Bureau

Problem Resolution

888-203-8100 (Phone)

888-276-8736 (Fax)

sld-problem-resolution@pearson.com

-----Original Message-----

From: mrosariou@prtc.net [mailto:mrosariou@prtc.net]

Sent: Wednesday, February 07, 2007 12:17 PM

To: SLD Problem Resolution

Subject: Re: INQUIRY 21-540210

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Maritza Rosario  
Consortium Director  
CCCASJ  
Tel 787-131-6100  
fax 787-731-0000

Quoting SLD Problem Resolution <slid-problem-resolution@pearson.com>:

[Hide Quoted Text]

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> Technical Client Service Bureau  
> Problem Resolution  
> 888-203-8100 (Phone)  
> 888-276-8736 (Fax)  
> slid-problem-resolution@pearson.com

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